



## **Deli Prep/Clerk Position**

**Purpose:** To provide excellent customer service, assist in deli production, and foster a team environment in the deli.

**Status:** Reports to the Deli Manager(s) and General Manager.

### **ESSENTIAL FUNCTIONS:**

- Greet customers, offer exceptional customer service
- Salad bar prep
- Making/maintain coffee
- Making Sandwiches, wraps & pizzas
- Salad prep & packaging, ability to follow recipes
- Grab & Go upkeep
- Using meat/cheese slicer
- Aid in setting hotbar, maintain sufficient stock of dinner hotbar
- Stocking supplies
- Proper date checking
- Proper equipment cleaning, proper following of health code standards for food service
- Dish-washing and keeping the dish washing area free of clutter
- Know and promote Co-op principles and mission

### **PERFORMANCE CRITERIA:**

- Provide exceptional customer service
- Efficiently follows Shift Guides
- A heightened sense of urgency
- Work in team setting & also be able to work independently
- Ability to accept direction and follow through with delegated tasks
- Excellent communication skills
- Ability to safely operate all deli equipment including food processor, shrink wrap machine, manual and/or electric scales, calibrator for thermometers, convection oven, stove & knives.
- Food prep: accurately follow recipes; must be accurate in cooking, mixing, and cutting ingredients to ensure consistency in daily production; pay attention to detail
- Keep accurate records (shrink & transfers)
- Cooperation, flexibility and respect for co-workers

### **QUALIFICATIONS:**

#### **Required:**

- Customer Service experience
- Ability to interact with a diverse group of customers
- Ability to lift 20-50lbs

**Desired:**

- Deli or food service work
- ServSafe certification
- Familiarity with natural and Organic foods, Co-ops, and sustainable growing practices
- Knowledge of cooking

**ESSENTIAL PHYSICAL REQUIREMENTS:**

- Ability to communicate effectively with coworkers and customers.
- Ability to read, count and write to learn about product and policy, and accurately complete all documentation.
- Ability to freely access all areas of the store including offices, selling floor, stock areas, and walk-in coolers and freezers.
- Ability to lift up to approximately 50 pounds occasionally and 20 lbs frequently.
- Ability to work varied hours and days, including evening and weekend shifts

**Important Disclaimer Notice:**

The job duties, elements, responsibilities, skills, functions, experience, educational factors, and the requirements and conditions listed in this job description are representative only and not exhaustive of the tasks that an employee may be required to perform. The Employer reserves the right to revise this job description at any time and to require employees to perform other tasks as circumstances or conditions of its business, competitive considerations, or the work environment change.